

Tobacco
Institute
Testing
Laboratory



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cc: Ed Wickham
Ken Houghton

October 31, 1989

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NOV 3 1989

W. F. KUHN

TO: Board of Directors
FROM: William L. Steele
SUBJECT: Report for October 1989

Staff

No changes.

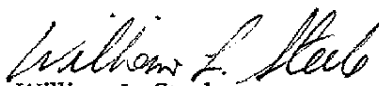
Facilities

All support systems continued to function without breakdown this month.

Activities

Testing of the current pickup was delayed by about a week and a half awaiting repair or replacement of the Filtrona machine's CO analyzer. This should have been a quick fix, but their standby unit was also defective and its repair and relinearization extended the time. Fortunately the time was useable for the maintenance and support activities usually done halfway through the test, but the midpoint of testing has now moved up into December.

All companies should have received the residual packs of their brands from the 32nd pickup. They were sent out October 16, 1989, by UPS.


William L. Steele

The Board of Directors

Mr. Roy C. Hilliard
Mr. William F. Kuhn
Dr. Preston H. Leake
Mr. Larry A. Lyerly
Mr. James F. Nall
Dr. Fred Schultz

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